

Governors State University

Civil Service Senate Minutes

Tuesday, 04/14/2015
11:00 a.m. – Room D1496

Meeting was called to order at 11:14 a.m. by Sheryl Jones Harper. Roll call was done by Joyce Giroux.

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2016)	X			Audrey McIntyre (2016)	X		
Candace Dade (2016)		X		Eric Nicholson (2016)	X		
Dennis Dent (2016)			X	Laura Owens (2015)	X		
Lauren Esolato (2015)		X		Gina Ragland (2016)	X		
Dorothea Franklin (2016)		X		LaTonia Richmond (2015)	X		
LaSheena Fuller (2016)	X			Raquel Rios-Aguirre (2016)			X
Joyce Giroux (2016)	X			Mary Rothenberg (2015)			X
Adrienne Gray (2015)	X			Debra Sbalchiero (2015)			X
Senator opening				Karen Sinwelski (2015)	X		
Shawn Jones 2015			X	Scott Smith (2015)			X
Sheryl Jones-Harper (2016)	X			Sabrina Slocum (2015)	X		
Sandi Kawanna (2016)	X			Merri Wilkerson (2015)	X		

Guests: Pulchratia Kinney-Smith

Approval of Minutes:

Approval of CS Meeting Minutes for March 11, 2015, with the following corrections noted
Audrey McIntyre was excused, not absent.

Committee Reports:

1. **Governance Committee** – Eric Nicholson: Election committee has met; Lisa Carra volunteered to help with the election form. The election form will be sent out electronically using Survey Monkey. Laura Owens met with Lauren Esolato get last year's form and password. There will be a space on the form for write-in candidates. Eric mentioned that he received 7 petitions for 11 openings. Eric commented that employees must be here 1 year before joining the senate. A comment was made that since we are using electronic ballots, the civil service senate bylaws should be amended to reflect

electronic ballot usage. Laura Owens stated that there is a charge for Survey Monkey for receipt for over 100 responses, possibly to avoid the charge, the ballot can be divided.

2. **Financial Committee** – Gina Ragland. Gina provided a paper copy of the recent financial report for the past fiscal year of what was spent for the Civil Service Senate. She mentioned we should all start thinking of ideas for “Civil Service Day”.
3. **Correspondence Committee** – Laura Owens. Laura mentioned that the announcement flyer for the March Employee-of-the-Month and for the Civil Service Meet and Greet to be held on April 15, 2015. The CS Executive meeting to set the agenda was switched to 11:00 am on the Thursday before the monthly meeting.
4. **Affairs Committee** – LaSheena/Gina Ragland. Gina and LaSheena reported that the Spring vendor fair will be on April 29 in the Hall of Governors. Gina passed around a sign-in sheet for volunteer assistance for the vendor fair. April 16, the CSS and SUAA will be hosting a meet-n-greet event to attract other civil service senators to the senate and for SUAA to obtain more members. Pizza will be served to those interested in either group. A breakfast cart is still being planned for the family development center. Also, the Friday Retreat has been put on hold; per HR, it cannot be held off campus because it looks inappropriate that we are using state funds while budget cuts may be hitting the university soon.
5. **Employees of the Month Report** – Raquel Rios. Raquel was not available to give a report; however, the March Employee of the Month was announced. Congrats to Lola Adesanya in the Cube.
6. **EAC Report** – Ann Jaso. EAC meeting here at GSU this week; Ann will report at Executive Committee meeting next month.
7. **Educational Assistance Fund Report** – Lynn Clayton. Lynn was not available for a report; Laura Owens announced that spring award recipients were announced via email.
8. **PRC/PBAC/BOT-Adm. Meeting:** -President Sheryl Jones-Harper

Old Business:

New Business:

Adjournment: Karen Sinwelski moved to adjourn the meeting. Laura Owens seconded the motion. All voted in favor by voice vote. Motion carries. Meeting adjourned at 12:12 pm.